

AGENDA

Meeting: SALISBURY AREA BOARD
Place: South Wilts Grammar School for Girls, Stratford Rd, Salisbury SP1 3JJ
Date: Thursday 13 November 2014
Time: 7.00 pm

Representatives from Salisbury City Council
and Laverstock and Ford Parish Council

If you have any requirements that would make your attendance at the meeting easier,
please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer),
on 01722 434560 or email lisa.moore@wiltshire.gov.uk

OR

Steve Milton (Salisbury Community Area Manager), on 01722 434696 or email
steve.milton@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at
www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Richard Clewer	Salisbury St Paul's
Brian Dalton (vice-Chairman)	Salisbury Harnham
Mary Douglas	Salisbury St Francis & Stratford
Bill Moss	Salisbury St Mark's & Bishopdown
Dr Helena McKeown	Salisbury St Edmund & Milford
Ricky Rogers (Chairman)	Salisbury Bemerton
John Walsh	Salisbury Fisherton & Bemerton Village
Ian Tomes	Salisbury St Martin's & Cathedral

Map enclosed at page 1

Items to be considered	Time
<p>1 Welcome and Introductions</p> <p>2 Apologies for Absence</p> <p>3 Minutes (<i>Pages 3 - 14</i>)</p> <p>To confirm the minutes of the meeting and health fayre held on 18 September 2014, as attached to the agenda.</p> <p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p> <p>5 Chairman's Updates</p> <p>To note the following information items:</p> <p>a. Current Consultations access the online consultations here</p> <p>b. Car Parking Review – paper attached access the online papers here</p> <p>c. Bass Connection</p> <p>d. Community issue system A reminder that issues may be submitted to the Area Board via the online community issues system</p> <p>e. Our Community Matters A reminder that local people can access and report their own community news on the Salisbury OCM Blog</p>	<p>7.00pm</p>
<p>6 Update from Representatives (<i>Pages 15 - 20</i>)</p> <p>To note the written updates attached to the agenda and to receive any verbal updates from representatives present.</p> <p>a) Salisbury City Council b) Laverstock and Ford Parish Council c) Police – written update attached d) Wiltshire Fire and Rescue Service e) COB (Campus) – meeting notes of 8 Sep attached</p>	<p>7.15pm</p>

7	<p>Salisbury Learning Partnership</p> <p>To receive a presentation from John Potter and Peter Thompson on the work of the partnership.</p>	7.30pm
8	<p>Local Youth Network (LYN) (Pages 21 - 32)</p> <p>Steve Milton and Winnie Manning will give an update on the changes to the provision of youth services in Salisbury, introduce the new local youth network and explain the role of Salisbury's new Community Youth Officer.</p> <p>The Board will note the information in the attached report and papers circulated at the meeting, and will consider the following recommendations:</p> <p><u>Recommendations</u></p> <ol style="list-style-type: none"> 1. <i>To approve the terms of reference and membership of the LYN management group (to be tabled at the meeting).</i> 2. <i>That in respect of urgent matters that may arise from time to time between meetings, the Community Area Manager, in consultation with the Community Youth Officer and the Chairman of the Area Board, be granted delegated authority to approve expenditure not exceeding £1000 from the youth budget for projects in relation to positive activities for young people. A report explaining any such decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the Area Board.</i> 3. <i>That authority be delegated to the Community Area Manager to manage an annual budget of up to £500 to cover expenditure related to the management of the LYN and its activities. A report giving details of any expenditure incurred will be reported to the next ordinary meeting of the Salisbury Area Board.</i> 	7.45pm
9	<p>Salisbury Open Space Bylaws</p> <p>Under current Open Space Bylaws, any new open spaces created after 1 April 2009 are not covered. Cllr Tomes has asked the Board to consider whether there a need for the Bylaw to be varied to include all new open spaces.</p> <p><i>Cllr Ian Tomes</i></p>	8.00pm
10	<p>Release of Developer Contribution Funding to Macklin Road Play Area (Pages 33 - 34)</p> <p>The Board will consider the request of the Salisbury City Council for the release of £60,000 of developer contribution money held by Wiltshire Council for the refurbishment of the children's play area at Macklin Road, as detailed in the attached report.</p>	8.05pm

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| 11 | <p>Community Area Transport Group (CATG) (Pages 35 - 38)</p> <p>To receive an update from the Chairman of CATG. The Board will note the report of the last CATG meeting held on 13 October and consider the recommendations as detailed in the attached report.</p> <p><i>Cllr Brian Dalton, Chairman of CATG</i></p> | 8.15pm |
| 12 | <p>Air Quality Action Group</p> <p>To receive an update on the tree planting project, which took place on 8 November 2014 at the University Technical College in Wilton Road.</p> <p><i>Cllr Richard Clewer, Chairman of Salisbury Air Quality Group</i></p> | 8.25pm |
| 13 | <p>Cllr Led Initiative - Street Watch (Pages 39 - 40)</p> <p>To consider the Councillor Led Initiative put forward by Cllr Rogers, to allocate £250 of funding to the Street Watch Scheme for volunteer insurance, as detailed in the attached report.</p> | 8.35pm |
| 14 | <p>Cllr Led Initiative - Historic Street Sign Maintenance Scheme (Pages 41 - 42)</p> <p>To consider the Councillor Led Initiative put forward by Cllr Walsh, to allocate £750 to the Historic Street Sign Maintenance Scheme as detailed in the attached report.</p> <p><i>Cllr John Walsh</i></p> | 8.40pm |
| 15 | <p>Community Area Grants (Pages 43 - 50)</p> <p>The Board will consider applications to the Community Area Grants Scheme for 2014/15, as detailed in the attached report.</p> | 8.45pm |
| 16 | <p>Close</p> <p>The date of the next meeting is Thursday 8 January 2014, 7pm at City Hall, Salisbury.</p> | 9.00pm |

Future Meeting Dates

Thursday 8 January 2015
7.00pm City Hall

Thursday 12 March 2015
7.00pm South Wilts Grammar School

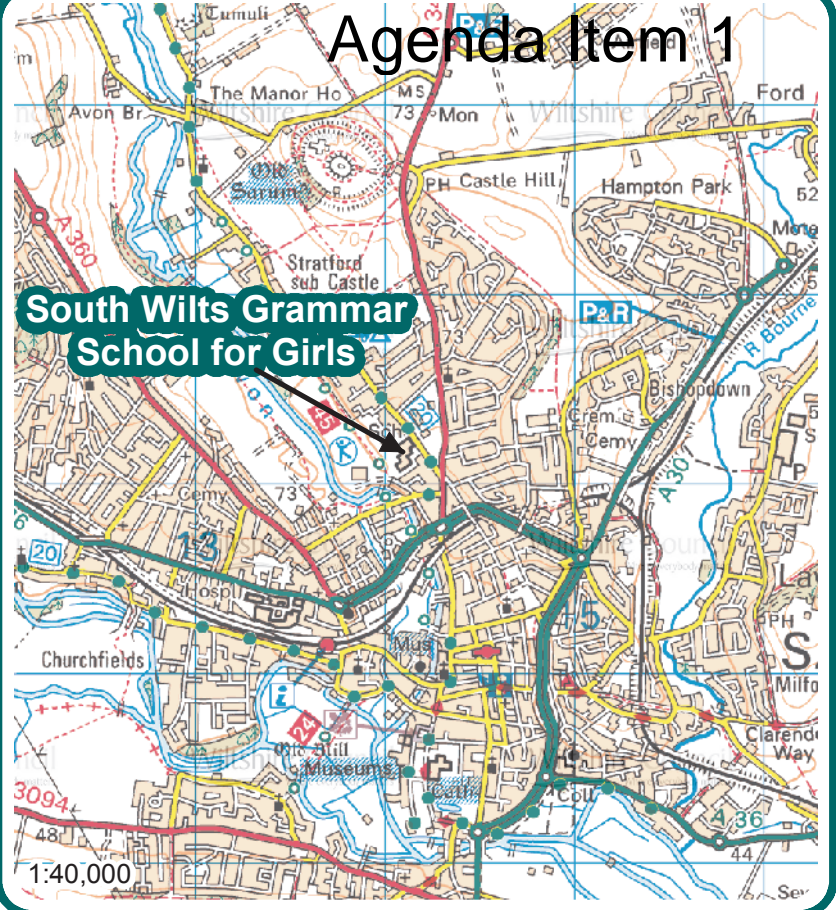
Thursday 14 May 2015
7.00pm City Hall

Thursday 16 July 2015
7.00pm City Hall

Thursday 17 September 2015
7.00pm City Hall

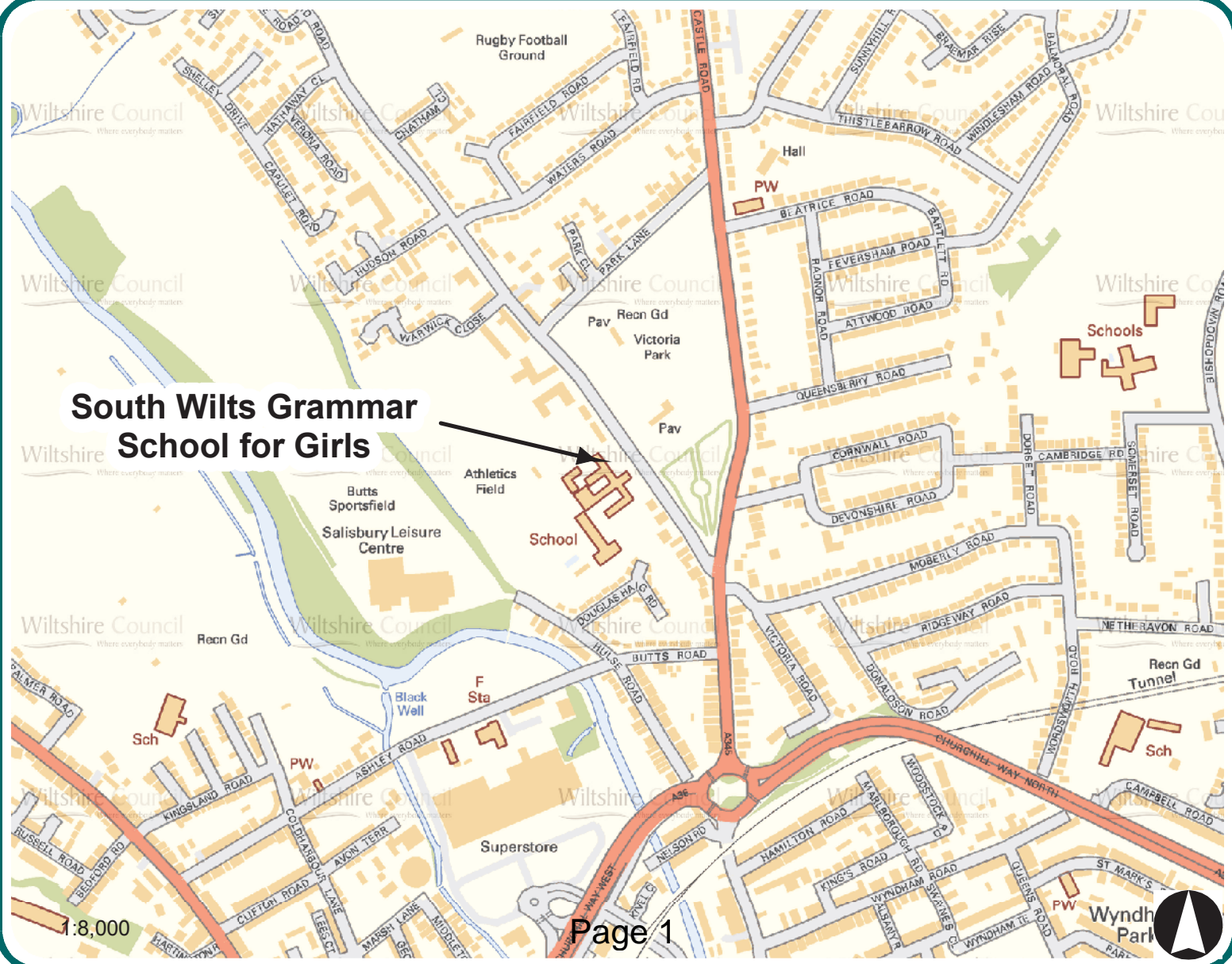
Thursday 12 November 2015
7.00pm South Wilts Grammar School

Agenda Item 1



South Wilts Grammar School for Girls
Stratford Road
Salisbury
Wiltshire
SP1 3JJ

Wiltshire Council
Where everybody matters



South Wilts Grammar School for Girls



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MINUTES

Meeting: SALISBURY AREA BOARD
Place: Salisbury Methodist Church, St Edmunds Church Street,
Salisbury, SP1 1EF
Date: 18 September 2014
Start Time: 4.30 pm
Finish Time: 9.45 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Ricky Rogers (Chairman), Cllr Richard Clewer, Cllr Mary Douglas,
Cllr Helena McKeown, Cllr Bill Moss, Cllr Ian Tomes and Cllr John Walsh

Cllr Jane Scott, Leader of the Council

Wiltshire Council Officers

Steve Milton, Head of Community Governance
Lisa Moore, Democratic Services Officer
Maggie Rae, Corporate Director
Frances Chinemana – Public Health & Protection

Town and Parish Councils

Salisbury City Council - A Child, Cllr C Froude, Cllr A Hoque, Cllr M Osment, Cllr M
Pope & Cllr M Willmot

Partners

Wiltshire Police – Inspector David Minty
Office of the Police & Crime Commissioner – Pat Gough

Total in attendance: 102

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Health Fayre Opens</u></p> <p>The Health Fayre opened and people were able to visit the health stalls for advice and information.</p>
2	<p><u>Alzheimer Awareness Session</u></p> <p>Members of the Alzheimer's Society ran a dementia awareness session for those wishing to know more about dementia.</p> <p>There was also the opportunity to become a 'dementia friend' and help Salisbury become a dementia friendly City.</p>
3	<p><u>Wiltshire Better Care Plan</u></p> <p>Leader of the Council Councillor Jane Scott and Corporate Director, Maggie Rae presented information on the Wiltshire Better Care Plan and showed a DVD. Also in attendance to answer questions were:</p> <p>Peter Jenkins, Medical Advisor to CCG - Salisbury Foundation Trust Michelle Bacon, Great Western Hospital, Community Nursing Dr Chet Sheth, Local GP</p> <p>Following the presentation questions and comments were received, these included:</p> <ul style="list-style-type: none"> • Was the independent care sector included in the Plan? <u>Answer</u>: Yes. • Within the independent care sector, elderly people want to receive care in their own homes. There are issues in this area; people are not receiving continuity of care. Would this be addresses in the Plan? <u>Answer</u>: There was far more work if the people at the end of the chain were not valued. We need to spend more time with carers and value them. We aim to set up an academy, as Wiltshire has some of the best doctors and health care professionals in the country. <p>There would be no zero hour's contracts. There was good intelligence that there would be many army wives that would want to work in the industry; we would try and fix the problems in the independent care sector by working with those people.</p> <ul style="list-style-type: none"> • After people have been into hospital to receive treatment, the hospital want a quick turnaround, so send them out to social care. Funding needs to go through the hospitals. <u>Answer</u>: 70% of people in Wiltshire have to

	<p>pay for their own care. The decision of Cllr Scott and the Health and Wellbeing Board was that better community services were needed in Wiltshire. When people go home from hospital, if health care was needed, then they would receive it. It was all about how we can work together to change the system.</p> <ul style="list-style-type: none"> • The out of hour's telephone service was completely inadequate; users of the service were asked repetitive questions by people reading from a script. Would this service be included in the plan? <u>Answer:</u> At the last Health and Wellbeing Board, there was a clear view that the 111 system was not fit for purpose. If the Board were to deal with the out of hour's service then the providers would need to be a key partner of the Board. The tender for the service would be up for renewal shortly. This may be dealt with by having a single record about each patient, which they would have access to. • Would disabled younger people be included in the plan? <u>Answer:</u> The Board was keen for young disabled people to be included in the plan, however central Government was only interested in including frail and elderly at this stage. Wiltshire was very clear that they wanted to include all in need of health and social care. • How many people waiting for hospital discharge were still waiting for a better care plan, before they could get home? <u>Answer:</u> There was one person waiting for a care package at present. • In the past we have moved to centralise, now we are decentralising again, what was different now? <u>Answer:</u> This was not about joint commissioning, it was about integrating teams, now was the time to do this. • It was known that more prevention was needed, but funding preventative care whilst still funding from the problems in the past means double funding. <u>Answer:</u> We are about to get Health Visitors back into the Council, this would be absolutely vital. We will use all of the opportunities we have got to remove duplication and focus resources. • How long was it acceptable for a person to stay in hospital for after they were fit for release, whilst waiting for a care home to come and assess them? <u>Answer:</u> The Council controlled the social workers which carried out assessments of patients, however each individual care home also sends someone in to make an assessment, the Council did not control these care homes.
4	<p><u>Area Board Meeting</u></p> <p>Chairman, Councillor Ricky Rogers opened the Area Board meeting by inviting Councillors and Officers at the top table to introduce themselves.</p>

5	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> • Cllr Brian Dalton – Board Member • Cllr Andrew Roberts – Salisbury City Council
6	<p><u>Minutes</u></p> <p><u>Decision</u> Subject to the amendments below, the minutes of the meeting held on Thursday 10 July 2014, were agreed as a correct record and signed by the Chairman.</p> <p><u>Item 10 – Cumulative Impact Area</u> The Area Board needed more information and could not reach a decision without it.</p> <p><u>Item 12 – Air Quality Group</u> That the Wilton Road was not the only area in Salisbury which had registered levels above the limits.</p> <p>Councillor Douglas asked for an update on whether the S106 money could be used for pavements, and whether the CAM had been in contact with the Salisbury City Council (SCC) to discuss possible funding possibilities. <u>Answer:</u> The CAM had contacted Highways and asked for clarification on whether the S106 money could be used for pavements, once he had received a response he would be in contact with the SCC.</p>
7	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
8	<p><u>Chairman's Updates</u></p> <p><u>Salisbury City Football Club</u> The future of Salisbury City Football Club had not yet been resolved. <u>A five person consortium</u> was fighting to take control of the club from current chairman Outail Touzar, who had been in place since May. This was sad for those fans that had already paid for their season tickets.</p>
9	<p><u>Current Consultations</u></p> <p>The Chairman noted the information attached to the agenda detailing current consultations and drew attention to the Consultation on the Future of Wiltshire's Fire Service, further information could be found online at: http://www.wiltshire.gov.uk/strengtheningourfrs</p>

	<p>Current info on Wiltshire Council consultations could be found online at: http://www.wiltshire.gov.uk/council/consultations.htm</p> <p>Cllr Douglas drew attention to the Bus Pass Consultation, and in particular the proposed withdrawal of early morning bus pass travel concession. She felt that the information should be displayed on the buses themselves, so that those using them would be aware of the consultation. Cllr Douglas asked if the CAM's could publicise the information through the community areas.</p> <p>Action: CAM to send information on Bus Pass Consultation out to CAN and to liaise with other CAM's to ask them to do the same.</p>
10	<p><u>Air Quality Group - tree planting project update</u></p> <p>Councillor Richard Clewer, Chairman of the Air Quality Group (AQG), gave an update to the Board.</p> <p>The first step to taking local action would be to plant some trees in areas which had been identified as having high levels of pollution. The first 12 trees would be planted in the grounds of the Technical College on the Wilton Road. There would be some funding remaining out of the £5,000 budget for 2014/15, which could be used for further tree planting.</p> <p>The tree planting would take place on Saturday 8 November 2014, anyone wishing to assist with this should contact the CAM or Cllr Clewer for further details.</p> <p>The Group was also looking at different models of air monitoring equipment and was working towards having a real time air monitoring facility online, which would go live on 10 November 2014. Following that, the next step would probably be to produce an app for people to download.</p> <p><u>Questions and comments included:</u></p> <ul style="list-style-type: none"> • Additional trees in Salisbury are to be welcomed, however we should look at making Salisbury a better place for cycling and walking, like putting cycle routes to the college. The whole strategic planning aspect seemed to have been put to one side. <u>Answer:</u> The AQG was looking at things which could be achieved at a micro level. Planting 12 trees was a small start, but if further funding could be sought then the Group could look at planting 120 trees next time. This Group was about small changes, not strategic changes. • Cllr McKeown would like to see some trees on Churchill Road, or to produce a green ring around the city. • We could charge HGV drivers to drive through the Salisbury. • There was an opportunity to work with the UTC to put in safe cycle routes. • Was there a Salisbury Transport Strategy? • Cllr Douglas had previously asked the Highways Agency whether it was

	<p>possible to duel Southampton Road and they had said yes.</p> <ul style="list-style-type: none"> • Cllr McKeown noted that earlier, Cllr Scott had said that ‘We don’t wait for Central Government to do things in Wiltshire, we go ahead and do them’ adding that she felt this should be applied to the implementation of children’s cycle routes. • Cllr Walsh proposed two sites for further tree planting could be Fountain Way and Skew Bridge.
11	<p><u>Setting up a Local Youth Network (LYN) for Salisbury</u></p> <p>In May 2014 Cabinet made the decision to adopt a community-led model for the provision of positive activities for young people. By delegating responsibility and resources to Community Area Boards for youth activities, Wiltshire Council was committed to supporting young people and their communities to come together to develop a responsive and locally driven positive activities offer for young people.</p> <p>The new model would mean that the positive activities offer could be developed differently in each of the 18 Community Area Board areas to reflect local needs, as detailed in the information attached to the agenda.</p> <p>The Board had secured up to £17,000 to begin setting up a LYN for the Salisbury community area. The next step was for the Board to form a wider LYN Coordinating Group, which would be responsible for delivering direct engagement with young people.</p> <p>The Area Board was looking for interested people to come forward to assist with the wider LYN Group, and nominated a Board Member to act as the representative to the Board.</p> <p>Anyone interested in taking part should contact the Community Area Manager steve.milton@wiltshire.gov.uk</p> <p><u>Decision</u> The Salisbury Area Board nominated Chairman; Cllr Ricky Rogers as the representative on the Wider LYN Group for 2014/15.</p> <p>Cllr Clewer also expressed interest in attending the Wider LYN Group meetings.</p>
12	<p><u>Bass Connection at Grosvenor House, Salisbury</u></p> <p>The Chairman gave the positive news that new venues had been found for most of the groups which had been using Grosvenor House and Wilton Road Activity Centre; however this did not include Bass Connections, who would need somewhere temporary to operate until the new Campus was built in 2015.</p> <p>The proposal for consideration by the Board was to allow Bass Connections to continue to use Grosvenor House until the Campus was available. They would do this with the support of the Sound Emporium, a local company set up and run</p>

by professional musicians and music enthusiasts with backgrounds in teaching, training and production.

The proposal contained two options:

Proposal Option 1: The Sound Emporium proposed to open Grosvenor House between the hours of 7pm and 9pm on a Tuesday and Thursday (the same as the current sessions) and provide two qualified DBS checked and insured members of staff to run the Bass Connection activities. The Council would be required to ensure that the building was maintained in a safe state and that services were maintained – as was currently proposed until any sale was considered. Further information was detailed in appendix 1 of the report attached to the agenda.

Proposal Option 2: In return for access to the building at other times to run additional activities – such as the Salisbury School of Rock after school club - The Sound Emporium proposed to open Grosvenor House for Bass Connection sessions between the hours of 7pm and 9pm on a Tuesday, Wednesday and Thursday and provide two qualified DBS checked and insured members of staff to run the centre. This would be on similar terms as set out under option 1 and subject to legal agreement with the Council. Under this proposal Bass Connection would benefit from an additional session, extending the current offer to more young people. The Sound Emporium would benefit from an additional City Centre venue from which to provide its activities.

Decision

In view of the legal guidance received today and explained to the Board, Salisbury Area Board recommends that Wiltshire Council waives the requirements of the Leader's Guidance in this case in order that the Board may award a grant to The Sound Emporium to support Option 2 as set out in the proposal, subject to appropriate legal and property agreements being in place and to the following conditions:

- **Any use of Grosvenor House would be subject to final legal agreement with the Council incorporating a termination clause should the Council wish to pursue disposal of the building.**
- **Funding would be subject to satisfactory performance and evaluation after 6 months as outlined in this report.**
- **Payment would be staged into £6,000 for the first 30 weeks and subject to satisfactory evaluation a further £6,000 to cover the remaining 30 weeks (subject to reasonable summer holiday closures/reductions).**
- **The grant would cover the provision of the sessions agreed and not the setting up and taking down of equipment prior to or after sessions.**
- **The Sound Emporium would be required to assist with the migration of the Bass Connection service to Salisbury Campus**

	<p>when that facility became available.</p> <ul style="list-style-type: none"> • The Sound Emporium would provide to the Community Officer: <ul style="list-style-type: none"> ○ Details of training undertaken and the date of DBS checks to ensure these remain current until the transition from Grosvenor House to the Campus. ○ Clarification that existing policies referring to ‘children’ cover young people between 11 and 19 (up to 25 in the case of young people with a learning disability). ○ A risk assessment relating to the proposed activities covering the following: <ul style="list-style-type: none"> ▪ The maximum number of users per session ▪ How child protection and safeguarding policies will operate in practice taking account of the Council’s current policy /practice on early warning and prevention as set out in the common assessment framework (CAF). ○ Evidence that any permanent electrical equipment installed into the building by The Sound Emporium has been or will be PAT tested. • The Sound Emporium would meet on site with the Community Youth Officer prior to the commencement of the service to discuss and agree operational arrangements.”
13	<p><u>Update from Representatives</u></p> <p><u>Salisbury City Council – Cllr Mike Osment</u></p> <p>Salisbury had been awarded three Silver Gilt commendations at the Britain in Bloom awards ceremony held in Brighton that week. One for the Crematorium grounds, post the refurbishment project, in the ‘Cemetery of the Year’ category, one in the ‘Best Park’ category for Queen Elizabeth Gardens and the final Silver Gilt was for the City Centre in the ‘Small Centre’ category.</p> <p>The results were an improvement on the previous year and recognised the value of partnership working and the quality of services being provided.</p> <p>Events taking place over the coming weeks:</p> <ul style="list-style-type: none"> • Purple Flag week runs from 27 September to 5 October. This was an excellent example of a considerable number of agencies all working closely together. A number of initiatives and events would be staged

during the week.

- The next Teenage Market was scheduled for 26 October. These markets had been hugely successful and had attracted interest from all around the country. The Council was now taking bookings from any new young trader who wished to attend, to expand the stallholder's numbers further.
- The 2014 Food and Drink Festival would culminate on Sunday 21 September, with a large event, sponsored by the Council on the Market Place and Guildhall Square, and into the Guildhall itself. This would be between 10am – 4.00pm.
- The Vintage Market would return to the Guildhall Square on 26 September 2014 between 11am – 7.00pm
- The French Market would be visiting for two days on 26 and 27 September on the Market Square.
- On Friday 3 October 2014, the first Foodie Friday event would take place in Guildhall Square and Market Square. Over 40 food and drink producers from across the South West would be showcasing their wares, accompanied by live music.
- On Sunday 19 October 2014 the annual Charter Fair opens with new rides and a revised layout.
- On Friday 24 October the Carnival will parade through the City streets. Please put the date in your diary and help to support the floats and good causes which benefit from the event.

Police – Inspector David Minty

In addition to the written update attached to the agenda, Inspector Minty updated on the following:

An article in the Salisbury Journal relating to an increase in violent crime had implied that the police felt this was due to the night time economy. However Inspector Minty assured the Board that this was not the case.

Violent crime was down 8% and it was hoped that by the end of the year this figure would be right down.

There was a current lack of PCSO's in the area; this was due to them moving up to police officer positions. Four new PCSO's would start on Monday with initial training, with a further three PCSO's starting on February 2015.

There had been some speculation that fewer arrests were being made as a result of the custody suite being moved to Melksham. This was not the case, the new setup actually released the arresting officer in less time allowing them to return on the beat far quicker than before.

There had been a good success with the reduction of street drinkers, with partnership working with Council and Alabare House.

Comments and Questions included:

	<ul style="list-style-type: none"> The work the Police carry out in the City Centre tackling violent crime was very commendable, however there had been reports that some of the response vehicles leaving College Street car park had been driving excessively fast. <u>Answer:</u> The area around College Street car park was not suitable for driving at speed. Officers must use their blue lights as they are a safety function.
14	<p><u>Salisbury Campus - Youth Arts Project</u></p> <p>The Area Board considered the request from the COB to allocate £2,750 of funding for a Campus Arts Project for young people, as detailed in the papers attached to the agenda.</p> <p><u>Decision</u> The Salisbury Area Board allocated £2,750 towards the COB Art Project for Young People. The Board gave delegated powers to the unity Area Manager in consultation with the Chairman and Vice-Chairman, to release the funding once the COB had agreed the project.</p>
15	<p><u>Community Area Grants</u></p> <p>The Board considered the application for funding from the Community Area Grant Scheme for 2014/15, as detailed in the papers attached to the agenda.</p> <p>The applicant was in attendance to answer questions.</p> <p><u>Decision</u> The Salisbury Farmers Market was awarded £958.00 towards signage and marketing. <u>Reason</u> – The application met the Community Area Grants Criteria 2014/15.</p>
16	<p><u>Community Asset Transfer</u></p> <p>The Board considered the application submitted by Salisbury Weightlifting Club for the transfer of the building at New Zealand Avenue, Salisbury, currently used by the club, as detailed in the papers attached to the agenda.</p> <p>Members of the Weightlifting Club were in attendance to answer questions.</p> <p><u>Decision</u> Following confirmation that the Club’s constitutional arrangements had been resolved, Salisbury Area Board agreed to the transfer the land and building identified in the Community Area Manager’s report to the Club on the terms proposed in the report.</p>

17	<p><u>Close</u></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on Thursday 13 November 2014, 7.00pm at South Wilts Grammar School, Salisbury.</p>
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**Crime and Community Safety Briefing Paper
Salisbury Community Area Board
16th July 2014**



1. Neighbourhood Policing

Team Sgt: PS Richard Goodman

City Centre

Beat Manager –

PCSO – Shellie Norton

PCSO – Lucy Stonestreet

PCSO – Rhianwen Evans

Friary & Southampton Rd

Beat Manager – PC Mike Parrott

PCSO – Laura King

Team Sgt: PS Sharon Watson
Castle Rd & Bishopdown
Beat Manager – PC Simon Davies
PCSO – Nicola Clark (maternity)

Bemerton Heath
Beat Manager – PC Juliet Cox
PCSO – Matt Parfitt
PCSO – Gemma McIndoe

St Paul's & Churchfields
Beat Manager – PC Emma Higgins
PCSO – Sue Greenway

Harnham
Beat Manager – PC Fritz Macaulay
PCSO – Simon Ward

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues

Performance is excellent at the moment with Victim based crime being down 19.7% that's 538 victim based crimes less than last year. I am also pleased that violent crime is now coming back into line with last years figures now only 2 above this time last year.

We have recently changed the City Centre Community Beat Manager, and I will be able to name the new person at the meeting. In the meantime all our new PCSO's are about to begin independent patrol. They are all very good, extremely enthusiastic and I am really hopeful for the impact they will have on the Community.

CRIME & DETECTIONS compared to previous year

ES Salisbury NPT	Crime				Detections*	
	12 Months to October 2013	12 Months to October 2014	Volume Change	% Change	12 Months to October 2013	12 Months to October 2014
Victim Based Crime	2727	2189	-538	-19.7%	31%	28%
Domestic Burglary	57	49	-8	-14.0%	23%	27%
Non Domestic Burglary	238	129	-109	-45.8%	12%	6%
Vehicle Crime	254	178	-76	-29.9%	11%	3%
Criminal Damage & Arson	639	419	-220	-34.4%	26%	24%
Violence Against The Person	535	537	+2	+0.4%	51%	39%
ASB Incidents	2151	1795	-356	-16.6%		
* Detections include both Sanction Detections and Local Resolutions						

David Minty
Inspector
Salisbury & Southern Wiltshire Community Areas

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Salisbury Shadow Community Operations Board Meeting Notes

8th September 2014

City Hall, Salisbury

Attendees: Salisbury Shadow COB: Patricia Fagan, Mike Claydon, Cllr Richard Clewer**Wiltshire Council:** Rhys Schell, Steve Milton**Arup:** Phil Hodgson**Apologies:** Debrah Biggs, Cllr Matthew Dean, Bobbie Chettleburgh

Notes	Actions
<p>1. Welcome and introductions</p> <p>Patricia welcomed everyone to the meeting.</p>	
<p>2. Notes of the last meeting</p> <p>The group discussed the actions from the last meeting and approved the content.</p> <p>Rhys confirmed that the interior designer would now be attending the following COB meeting on Monday 29th September and that this causes no delay to the programme. Patricia stated it would be beneficial to have someone in attendance who is aware of specific requirements for people suffering from conditions such as dementia, which might impact design decisions. Steve mentioned that he has a contact who would represent this sector well.</p> <p>The community bus option was discussed. Richard explained that it was a planning condition to ensure a service was provided and swift action was required. Richard suggested a meeting between Phil Grocock, Ian White and Patricia, which Rhys is to facilitate.</p> <p>Patricia mentioned that at the previous meeting the option of providing community bikes was discussed favourably. Richard warned that costs can be prohibitive on these types of schemes but welcomed further detail and discussion. Steve stated he would speak with local clubs and shops to gauge interest in a community partnership to deliver such a scheme.</p>	<p>Rachel/ Rhys to publish the meeting notes on the website</p> <p>Steve to invite colleague to next meeting re: dementia awareness</p> <p>Rhys to organise community bus meeting.</p> <p>Steve to discuss community bike scheme with some local groups.</p>
<p>3. Confirmation of Branding</p> <p>Karen Hodder was unfortunately unable to attend the meeting. Rhys updated that the amended logo from the previous meeting would be sent around electronically for the COB to sign off. All agreed on approach and will need a quick response from members to ensure leaflet is ready for Area Board meeting on 18th September.</p>	<p>Rhys to circulate updated logo once received from branding for final agreement.</p>
<p>4. Build update</p> <p>Phil provided an update from the build programme. The update meeting between Rydon and partners on Monday 1st September had been successful and leisure reported that no significant issues had been experienced on site.</p> <p>Phil stated that Rydon have contacted local residents already to outline the work schedule, and would be following this up in September to advise of some pilling work which is potentially quite noisy. This will take place in early Oct.</p> <p>The overflow car park is now in operation which relieves some of the pressure</p>	<p>Rhys to complete advertising consent form for hoardings and get sent off as soon as possible.</p>

<p>of lost car parking elsewhere on the site.</p> <p>The temporary gym will be erected on site in mid to late October and this will house all of the current gym equipment. This is to allow the build to take place in the current gym and dryside changing area. The temporary gym will be in use for approximately 26 weeks.</p> <p>Rydon reported that they are very slightly behind programme, however, they have a recovery schedule in place to make this up.</p> <p>It has been confirmed that advertising consent is required for advertising to be placed on the hoarding boards. Rhys is to complete the advertising consent form and send off as soon as possible.</p>	
<p>5. Preparation for the Area Board meeting on the 18th of September</p> <p>Patricia is unable to attend the Area Board meeting and will ask Debra to step in to deliver presentation.</p> <p>a. Presentation</p> <p>Rhys has drafted the presentation which includes slides on build update, COB recruitment and the young person's project. Will send across to Patricia and Richard for further comment.</p> <p>b. Display stand at health fair</p> <p>Rhys to work with Karen to ensure updated flyer is available for the Area Board meeting. Text is to remain largely the same, however a slight amendment to be made to emphasise the delivery of day opportunities services.</p> <p>Rhys to bring the cardboard model of the campus, a display board of information and expression of interest forms to the community event on Wednesday 17th September, which can then be taken across to the Area Board the following day. Patricia to confirm who will be available to collect items.</p> <p>c. Funding bid – Young person's project</p> <p>Steve updated that he has received an update for the Area Board application from Peter Tyas, and they are currently finalising the details. The application will be seeking a decision in principle from the members at the meeting on 18th September. Patricia explained that she would like to ensure this opportunity is widely advertised to artists. Rachel and Steve to work with Peter Tyas to confirm. Rhys to add a slide into the presentation to mention this project.</p> <p>d. COB membership – next steps</p> <p>Rhys to print off expression of interest forms and bring with rest of information for the community event and Area Board. Ideally looking to attract two new members to the group.</p>	<p>Patricia to speak with Debra regarding presentation</p> <p>Rhys to forward presentation and briefing note to Richard and Patricia for comment.</p> <p>Rhys to work with Karen to prepare flyer</p> <p>Rhys to bring all information to community event on 17th September</p> <p>Steve to work with Peter Tyas to finalise Young person's project application for Area Board.</p>
<p>6. Next meeting dates</p> <p>29th September 10am at City Hall. The meeting will discuss the interior design for cafe and foyer space and the proposed new gym layout.</p> <p>Patricia noted morning or afternoon meetings are the preference (10am or 2pm) as opposed to 12noon which is scheduled during October.</p>	
<p>7. Any other business</p> <p>None</p>	

**WILTSHIRE COUNCIL
SALISBURY AREA BOARD**

13 November 2014

Establishing a local youth network for Salisbury

- 1. Changes to the way the Council provides positive activities for young people**
As the Board is aware, the council has agreed to implement a community-led model for youth activities. This involves delegating responsibility and resources to Wiltshire's 18 Area Boards, to bring young people and the community together to develop a responsive and locally driven positive activities offer for young people.

With the right support, the council believes that empowering young people and the community in this way will better deliver what young people want. This will increase opportunities for young people's participation and involvement, and help them to build resilience, make positive lifestyle choices, achieve in learning, gain independence and ultimately make a successful transition to adulthood.

2. The role of Salisbury Area Board

Under the new approach, Salisbury Area Board will:

- be responsible for designing, developing, delivering and reviewing positive activities for young people in their area.
- be allocated an annual budget for positive activities. This will complement other local resources which are available, to develop and enable a positive activities offer which is tailored to local needs. There may be other local partners that wish to contribute additional resource to supporting positive activities for young people.
- need to work in partnership with young people and the wider to community to secure a positive activities offer which meets local needs. This will be facilitated by a Local Youth Network.
- Secure positive activities for young people aged 13-19 (up to 25 years of age for young people with special educational needs and/or disabilities) that are inclusive and accessible to all young people in the City.

3. Establishing a local youth network for Salisbury

To support the Council's new community-led model, a Local Youth Network (LYN) will be established as a sub group of the Area Board. The LYN will represent a wide range of community stakeholders who will work in partnership to facilitate the delivery of a range of positive activities across the City. Young people will play a central role in all aspects of the LYN. The Salisbury Local Youth Network will identify local needs,

priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The LYN will be an important mechanism for enabling the community to take control over the design, development, delivery and review of positive activities through the Community Area Board. Terms of Reference have been developed for the LYN and are included as Appendix 1.

The LYN will facilitate closer partnership working at a local level, particularly between voluntary and community providers of youth activities. The aspiration is that this approach will develop a more joined-up and consistent positive activities offer for young people and help to reduce overlap and duplication.

The Board's Community Youth Officer, Winnie Manning, will be instrumental in establishing and supporting the Local Youth Network, providing professional advice, maintaining communications and helping facilitate its local activities.

4. Proposed Membership of the Salisbury LYN Management Group

The proposed membership of the LYN Management Group will be tabled at the meeting.

5. Salisbury 'Our Place' project

Wiltshire Council has been successful in securing government funding to develop and evaluate the new community-led model in Salisbury. Around £17,000 has been secured to assist with: the establishment of the LYN; engagement with young people; developing new ways of measuring the impact of local activities and evaluating the benefits of the new ways of working.

An initial youth engagement event has been planned. This will take place at the City Hall on 2nd December at 4pm. Young people have been invited to find out more about the Local Youth Network and to ask if they would like to join the wider group or the management group of which there are up to 6 places. There will also be an opportunity for young people to shape future youth engagement activities, identify local priorities and begin to develop a local action plan to guide the work of the LYN and the Area Board.

In addition, a wider stakeholder engagement event has been organised and this too will take place at the City Hall on 16th December. The programme for the event is set out at Appendix 2.

The costs associated with both events will be met from the 'Our Place' funding.

6. Budget

In addition to the 'Our Place' budget and the dedicated community youth officer, the Council has agreed to allocate funds to the Area Board as follows:

- 2014/15 - £22,203 (plus any additional funds held locally)
- 2015/16 - £37,040

7. Recommendations

- 1. that Salisbury Area Board approves the terms of reference and membership of the LYN management group (as tabled at the meeting).**
- 2. that in respect of urgent matters that may arise from time to time between meetings, the Community Area Manager, in consultation with the Community Youth Officer and the Chairman of the Area Board, be granted delegated authority to approve expenditure not exceeding £1000 from the youth budget for projects in relation to positive activities for young people. A report explaining any such decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the Area Board.**
- 3. that authority be delegated to the Community Area Manager to manage an annual budget of up to £500 to cover expenditure related to the management of the LYN and its activities. A report giving details of any expenditure incurred will be reported to the next ordinary meeting of the Salisbury Area Board.**

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**Salisbury Area Board
Salisbury Local Youth Network (LYN)
Terms of Reference**

1. Purpose

Salisbury Local Youth Network (LYN) is a sub group of the Salisbury Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN. Salisbury LYN will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of Salisbury Area Board are set out in the '*Leaders Guidance for Community Area Boards on Positive Activities for Young People*'.

2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

The membership of the LYN is attached as Appendix 1 (to be agreed at the meeting)

The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer. The LYN is encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination. LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the LYN

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.

- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

3. Structure and operation

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Salisbury Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Salisbury Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

4. Media Relations

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

5. Review

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

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Salisbury Local Youth Network Event

Appendix 2

Draft programme

Date: 16th December 2014

Venue: City Hall

Time: 1pm to 5.00pm

Facilitator: partnership

Expected attendees:

- Voluntary and Community Sector organisations which and/ currently provide or are interested in delivering positive activities.
- Schools, support agencies etc
- Area Board representatives
- Young people

Event promoted as:

- Information about the community-led model for youth activities, including how to get involved in Local Youth Networks.
- Information on the Area Board grants process for positive activities and detail of how organisations can apply to join the catalogue of accredited providers.
- Networking opportunity, mapping and awareness raising of what is on offer
- Opportunity to consult on needs with VCS and youth providers
- Opportunity to consult with young people

Outcomes:

Delegates will know;

- How they can be involved in delivering the new approach to children and young people's service delivery
- Understand the LYN
- How to engage in grants and or procurement processes
- Understand new Council arrangements
- Understand local priorities and how they can support them

Delegates will feel;

- Resourced and well supported to deliver positive activities for young people
- Inspired to develop the market of positive activities for young people
- Feel they bene involved in consultation

Salisbury Local Youth Network Event

Draft programme

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	Session	Lead	Content	Resources	Outcome
13.00	Registration		Registration, refreshments, networking, listenings, video booths?	Delegate list Name badges/labels Printed	Consultation and networking
13.30	Welcome and scene setting		Welcome by Sir Al Aynsley Green, Resilience, young people in communities housekeeping, scene setting/purpose		Understand purpose of workshop and how the session will run
13.50	Introduction to approach		<ul style="list-style-type: none"> • Why a community-led model? 	Steve/Kevin/Winnie	Understand reason for change and new structures and initiatives locally Packs produces by WC for people to take away
		<ul style="list-style-type: none"> • Local needs assessment and priorities – JSA/YP consultations 			
		<ul style="list-style-type: none"> • Launch Salisbury Local Youth Networks ToR - tabled 			
		<ul style="list-style-type: none"> • The role of Community Youth Officers & Our Place Developments 			
		<ul style="list-style-type: none"> • Procurement and grants 			
15.00	BREAK & refreshments Size bite consultations sessions networking Individual Community Organising listenings Video booths Young people supporting engagement Needs captured Local providers perspective gathered Young peoples priorities captured				

15.30	Workshops		<ul style="list-style-type: none"> • Safeguarding – Wiltshire Council • How can we engage workshop – consultation workshop – Community First/city council (provisional) – to include a social media element • Fundraising – TBC but possibility Community Foundation 		<p>Papers from workshops included in delegate packs</p> <p>How we engage workshops to scope out engagement plan moving forward. how can partners help to engage young people</p>
16.30	Plenary		<ul style="list-style-type: none"> • Feedback from workshops 	Decide who will facilitate this session? Richard/Lynn/Annie?	
17.00	FINISH				

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WILTSHIRE COUNCIL

SALISBURY AREA BOARD

13 November 2014

SALISBURY CITY COUNCIL'S REQUEST FOR THE RELEASE OF DEVELOPER OFF SITE CONTRIBUTIONS

1. Purpose of the Report

1.1 To seek Area Board approval of Salisbury City Council's request for the release of £60,000 of developer contribution money held by Wiltshire Council for the refurbishment of the children's play area at Macklin Road

2. Background

2.1 Salisbury City Council has requested that this money be allocated to fund the refurbishment of the children's play area at Macklin Road, Salisbury.

2.2 As the request is for more than £30,000 the Area Board is requested to approve the application

3. Main Considerations

3.1 Sufficient developer contribution money was transferred to Wiltshire Council to fund the needs for the refurbishment. The developer contributions money is held in a ring fenced account

3.2 The proposed use of contribution money to refurbish the children's play area at Macklin Road complies with the requirements of the Planning Policy R2 under which the contribution money was obtained

4. Implications

4.1 Environmental Impact of the Proposals

None

4.2 Financial Implications

The money is ring fenced and will not affect Wiltshire Councils revenue or capital budgets

4.3 Legal Implications

None

4.4 HR Implications

None

4.5 Equality and Diversity Implications

None

5. Recommendations

It is recommended that Salisbury Area Board approve Salisbury City Council's request for £60,000 developer contribution money ring fenced to Salisbury City to fund the refurbishment of the children's play area at Macklin Road, Salisbury.

**Ian Brown
Head of Environment**

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**WILTSHIRE COUNCIL
SALISBURY AREA BOARD**

13 November 2014

**Salisbury Community Area Transport Group (CATG)
Report and recommendations**

1. **Background**

Salisbury Community Area Transport Group (CATG) is a sub group of the Area Board with responsibility for overseeing the delegated local highway improvement budget and the work of the local highways team.

CATG met at Churchfields Depot on 13th October to review progress, consider proposals and make recommendations to the Board. The following members were present: Cllr Brian Dalton (Chair), Tim Woolford (Area Highways Manager), Paul Shaddock (Highway Engineer), Steve Milton (CAM), Peter Durnan (COGS), Councillor Margaret Wilmott (SCC), Councillor James Robertson (SCC), Councillor John Collier (SCC) and Helen Rowe (Age UK). Councillor David Law (L&FPC) and Pam Roquette (Salisbury Agenda 21) presented their apologies.

2. **Substantive highway schemes**

CATG noted that neither of the Area Board bids had been taken forward.

In respect of the Roman Road/Wilton Road junction improvements, the Chair of CATG had written to the Cabinet member to ask for the scheme to be reconsidered and for £8,000 to be allocated to facilitate the works.

CATG noted that it was unlikely to obtain funding for the programme of bus shelter improvements, and consequently agreed:

Recommended to Salisbury Area Board:

that £10,000 be allocated from the CATG budget to replace the bus shelter in Pembroke Road that was destroyed by a vehicle crash.

3. **20 mph zones – update**

CATG noted that work to cost and assess the feasibility of the schemes in Lower Road and Shady Bower had commenced and a further report would be made to the Group at its next meeting.

4. **Budget update**

Before consideration of the recommendations set out in this report, the CATG budget stands at £28,700.

5. **Schemes considered and recommendations**

Issue	Proposal	Recommendation
3386	Request for signs at Coombe Road, Harnham Request for warning signs for motorists approaching this very blind, and well used crossing point on Coombe Road.	Approve £1,500 for signs and coloured road surface
3391	Flooding in Castle Roundabout underpass. Action required to address intermittent flooding at the Nelson Road exit causing pedestrians and cyclists to cross roads in unsuitable and dangerous places (while those with limited mobility are forced to make very long diversions).	Update issues system. Representations have been made to the Highways Agency.
3405	Request to remove fallen trees Fallen trees have been piled up by council workmen and left by side of foot/cycle path and now spilling on to path creating a hazard at busy times, especially when shoppers emerge from Waitrose car park.	Update and close issue Works undertaken and trees removed
3409	Speeding in Churchfields Road Speed of drivers particularly from large lorries and vehicles using Churchfields Road is dangerous.	Request metrocount and add to speed indicator deployment sites if concerns confirmed
3456 & 3497	Dangerous and uneven pavements in Stratford sub Castle Causing problems for parents with primary age children going to Stratford school who also have babies in pushchairs - the pavements are broken up and uneven.	Update issues system Works to realign the footway are under consideration
3460	Dangerous and worn safety surfacing in London Road A section of carriageway immediately before the cemetery and the turning into Glenmore Road has become worn	That London Road is added to the priority list for resurfacing.

	and dangerous, particularly in wet weather resulting in a number of accidents.	
3463	Request the installation of bollards in St Thomas Square Request for bollards along the front and side of Amali Jules retail store to stop vehicles parking alongside and blocking access.	No further action – close issue Need to retain access to St Thomas' Church and authorised parking spaces.
3551	Request for mini roundabout at junction of Roman Road/Devizes Road The vision for drivers and cyclists to turning right from Roman Road into Devizes Road is frequently obscured by parked vehicles	No action on roundabout but request SCC to consider improved yellow line scheme.
3593	Request for shared pedestrian/cycle path on the southern side of Kimpton Avenue and Lindford Road (Bishopdown Farm)	Support £500 for demarcation line
3599	Request for new direction signs at Chafyn Grove School The School receives many visiting parents daily, especially for sports fixtures and can be hard for visitors to locate.	Agreed £500 for sign on St Mark's roundabout.
3610	Safety at junction of Victoria Road and Moberly Road. Parking along the junction is causing cars to drive in the centre of the road.	No further action.
3613	Damaged trees and overgrown vegetation at Milford Mill Bridge Overgrown vegetation is obscuring road signs on Milford Mill Road and the traffic signals at Milford Mill Bridge.	Maintenance work programmed
New	Coldharbour Road/Clifton Road Need for dropped kerbs for disabled vehicles, wheelchairs and push chairs and	Agreed recommend £1,500 for dropped kerbs
New	Illuminated street signs in Queens Road To prevent vehicles entering one way street.	Seek costs and report back to CATG.

6. **Brown tourist signs**
CATG noted that orders had been placed for the remaining brown signs.
7. **Co-operative Store on Castle Road**
CATG noted that bollards would be repaired from the routine maintenance budget.
8. **Fisherton Street Bridge**
CATG noted that a cast iron sign that had been missing for many years had been rediscovered and would be restored to its former position on the bridge.
9. **UTC Wilton Road**
CATG noted concerns raised by the UTC about the need for an improved crossing point adjacent to the front of the building and the bus stops on the opposite side of Wilton Road. The need for the improved crossing was also made more urgent by the proposed new Tesco store that would replace the Malmesbury Arms nearby. CATG noted that the cost of the crossing exceeded the budget available and agreed to reconsider this at the next meeting.
10. **Parking problems in Lime Kiln Way**
CATG asked the Highway Engineer to investigate and report back on complaints received.

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**WILTSHIRE COUNCIL
SALISBURY AREA BOARD**

13 November 2014

**Cllr Led Bid – Cllr Ricky Rogers
Streetwatch in Salisbury**

1. Purpose of the Report

To consider a proposal to fund the Street Watch insurance which covers all schemes in Salisbury

2. Background

Street Watch is a scheme run by the community in partnership with Wiltshire Police, Salisbury. Volunteer members of the scheme walk the local area in pairs, acting as good citizens to help take responsibility for their area and tackle the low level issues that impact most on their community. They would report any concerns to Salisbury Police.

The need for this project has been identified by an increasing number of police forces as an effective way to tackle low level crime such as anti-social behaviour and littering. Volunteer members patrol their area in pairs wearing high visibility clothing. They are in possession of a mobile phone so that they can report any issues to the local police or the local council depending on the nature of the issue. Members are DBS checked and trained by the local police.

3. Proposal

To support the continuing impact of the Street Watch volunteers in Salisbury, a revenue grant of £425 is needed to cover the costs of the public liability insurance. This will ensure that the volunteers are covered and can carry out their work in Salisbury.

4. Sustainability

This is a revenue cost to support the well-established Street Watch projects going on across Salisbury and the one insurance covers all the schemes.

5. Recommendations

That the Area Board sets aside a sum of £425 from its revenue budget to purchase the insurance identified in this report.

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**WILTSHIRE COUNCIL
SALISBURY AREA BOARD**

13 November 2014

**Area Board initiative
Salisbury street furniture project**

1. **Purpose of the Report**
To consider a proposal that would enable volunteers to refurbish historic street name plates in Salisbury.
2. **Background**
Salisbury's streets are characterised by historic road name plates, often made of cast iron - some of which date back over 100 years. Many of these signs are in a poor condition and in some cases they have been removed and replaced with pressed modern alternatives which are less sympathetic to the historic nature of the City streets. The Area Board is keen to preserve the original historic name plates wherever possible.
3. **Proposal**
The Area Board is hoping to encourage local people to adopt and look after their own local street name plate. To facilitate this, the Board is proposing a campaign to encourage people to come forward to clean, repair and repaint name plates that are in poor condition. To help local people to do this, the Board is considering making available a toolbox containing everything needed to undertake the works that local people can borrow and use to refurbish their own street signs. The kit would contain materials such as paint, paint brushes, paint cans, solvents, detergents, cleaning brushes, wire wool, power tools, sanders, masking tape, dustsheets and wet paint signs. This kit would be free to borrow for an afternoon or weekend, so that local people can restore the historic signs in their road.
4. **Matters for consideration**
In considering this proposal the Board will need to seek advice and agreement on insurance, health and safety, planning and highway issues from the Council's Streetscene team.
5. **Sustainability**
Subject to the matters set out at 4 above, the Board is asked to consider setting aside a small capital budget to invest in the restoration of the City street signs and underwrite the project for a period of two years. The Board could seek sponsors to contribute to the small annual costs in the longer term and seek to find a community partner to lead the project locally.

6. Recommendations

That in principle and subject to the advice and agreement of the Council's Street Scene team, the Board supports the proposal as follows:

- The Area Board agrees to set aside a sum of £500 from its capital budget to purchase the equipment identified in this report, with a contingency of £250 from the revenue budget for replacing materials over the next two years.
- The Board supports a campaign to encourage local people to adopt and maintain their own local historic street signs.
- The Board invites partner bodies to bid to adopt the project to ensure that it is put on a sustainable footing for the future.
- That subject to the agreement of the Streetscene Team, a launch event be held to promote the project featuring the restoration of a local street name plate by volunteers and Area Board members.
- That until such time as a partner body is identified, each local volunteer scheme is promoted by and insured as an Area Board project and overseen by the Community Area Manager on behalf of the Highways Authority.

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Report to Salisbury Area Board
Date of Meeting 13 November 2014
Subject Community Area Grants

Purpose of Report:

To consider 5 applications for community area grant funding, totalling £26,285

A summary of the applications together with the Community Area Manager's recommendation is set out below.

Application (and amount requested)

Elim Centre Sports Hall New air conditioning system	£ 3,350
Bemerton St John's Trust St John's Place: a focus for the Lower Bemerton community	£12,500
Stratford Social Club Air Conditioning	£5,000
Harnham Memorial Hall Roofing and Insulation	£5,000
South Wilts Cricket Club Installation of fixed seating	£1,000

Total requested:	£26,285
Prior to consideration of these applications the Area Board's discretionary capital fund balance stands at:	£48,927
If all applications are approved as recommended the Board's balance will be:	£22,642

1. Background

- 1.1. Salisbury Area Board has authority to approve Area Grants under powers delegated to it by the Cabinet Member for Community Services. Under the terms of the delegation Area Boards are required to follow the Community Area Grant guidance and funding criteria.
- 1.2. In accordance with the Area Board Grants Guidance the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.3. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.4. A decision was made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce the volume of paper used. However, the applications are all available to view on the [Wiltshire Council web site](#) and hard copies can be made available upon request.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded satisfy the [criteria set by the Council](#) and are made to projects that can proceed within a year of the award being made.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Financial provision has been made to cover this expenditure. The Salisbury Area Board was allocated a discretionary budget for 2014/2015 of £89,326.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. Human Resources Implications

- 6.1. There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups an equal opportunity to receive funding towards community based projects and schemes.

8. Grant details

Ref	Applicant	Project proposal	Funding requested
8	Elim Centre Sports Hall	Heating	£3350

- 8.1. To install a proper heating system in to the Sports Hall as it currently uses a Fan system which doesn't work properly and is very noisy.
- 8.2. All the Starcast Students (around 150) will benefit from having a warm place to train in, as we do Dance in the Sports Hall it is very important the hall is warm to ensure there are no injuries. Many other dance Groups, Drama Groups, Choirs and Gymnastic Groups could use the Hall if it had good heating. It would help local children become more fit, confident and active if there is a suitable hall to train in.
- 8.3. This application meets the Council's grant criteria.
- 8.4. The total cost of the project is £6700.

9. Grant details

Ref	Applicant	Project proposal	Funding requested
9	Bemerton St John's Trust	St John's Place: a focus for the Lower Bemerton community	£12,500

- 9.1. The trust is asking for a contribution to Phase 1 of the bringing back to life of the currently disused listed Grade 2* Victorian church building to use as a community hub for a wide range of activities, to house extra-curricular activities of Bemerton St John School and to act as a heritage centre for activities celebrating our celebrated local resident, poet George Herbert and the more everyday memories of local people being collected by the local history society.
- 9.2. There is currently a lack of facilities in Lower Bemerton for people of all ages to meet and organise activities in order to bring the community together. There is no pub or village hall and the closure of the Wilton Road Youth Centre and planned closure of Grosvenor House is exacerbating this. Additionally the thriving

Bemerton St John School is bursting at the seams and unable to accommodate a range of extra-curricular activities they wish to undertake. Bemerton Community therefore aims to convert the currently unused St John's church into a sustainable new community centre providing opportunities for a wide range of activities and events throughout the year that will encourage greater social cohesion and enabling additional education, health and leisure activities.

- 9.3. We are a community established and led organisation and our consultations with local residents has identified activities (from art and craft classes, exercise classes, local history to a film club) that we propose to deliver from the new centre in response to local needs including targeting some of the more marginalised and/or isolated members of our community, both young and old.
- 9.4. The project has wide community support, including pledges of some £40000. Salisbury CAB supported us with architects' fees to get us to planning permission (now granted). All of the community will benefit, including Bemerton Heath residents who use the school and recreation ground in the village, Quidhampton residents, children attending the school and older people.
- 9.5. This application meets the Council's grant criteria.
- 9.6. The total cost of the project is £25,000

10. Grant details

Ref	Applicant	Project proposal	Funding requested
10	Stratford Social Club	Air Conditioning	£5000

- 10.1. Air conditioning of the Stratford Social Club in Salisbury to achieve a bearable temperature during the summer months.
- 10.2. Continuing development of the Stratford Social Club Community Centre by the installation of air-conditioning will benefit children and young people using the pre-school, youth club and Kumon Maths & English classes, those attending NHS Blood Donor sessions, members of keep-fit groups, a slimming club, an art class and other community groups, and local residents, by providing facilities that do not become oppressively hot during the summer months, as is currently the case.
- 10.3. This application meets the Council's grant criteria.
- 10.4. The total cost of the project is £19,728

11. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
12	Harnham Memorial Hall	Roofing and Insulation	£5,000

- 11.1. Removal of asbestos roof sheets and replace with light grey box profile sheeting. Fit insulation between roof timbers & sheeting. Transport & disposal of asbestos sheets to a registered disposal site.
- 11.2. The Hall users will benefit from this project as asbestos sheets will be replaced by non hazardous sheeting and prevent possible water leaks from the roof. The insulation should make the Hall warmer and reduce heating costs. This should enable the Hall to have a long term future.
- 11.3. This application meets the Council's grant criteria.
- 11.4. The total cost of the project is £8000

12. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
13	South Wilts Cricket Club	Installation of fixed seating within Academy Ground Pavilion	£1000

- 12.1. To provide fixed, fit for purpose modern seating and clothes hanging facility within the existing Academy ground pavilion
- 12.2. The existing Academy ground pavilion was very successfully refurbished in 2013, however insufficient funding was available at the time to replace the existing dated benching system (removed during the refurbishment work for H&S reasons). Lack of fixed permanent seating within the changing area in 2014 led to space issues for the differing users of the pavilion (junior, senior, male, female players, spectators and caterers) when changing, serving food and storing playing equipment generally. New fixed seating would considerably improve the current situation removing H&S trip hazards and more comfortable surroundings.
- 12.3. This application meets the Council's grant criteria.
- 12.4. The total cost of the project is £2,135

Background papers:	Grant Application – Elin Centre Sports Hall Grant Application – Bemerton St John Trust Grant Application – Stratford Social Club
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	Grant Application – Harnham Memorial Hall Grant Application – South Wilts Cricket Club
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